



Prospectus

OXFORD GLOBAL SCHOOL

UKLANA MANDI

An English Medium Day Boarding School
(Nursery to VIII)





OXFORD GLOBAL SCHOOL

UKLANA MANDI

Holistic
Development

Team of Committed
Educators

State-of-the-Art
Infrastructure

Development of 21st
Century Skills

Sports and
Performing Arts

Technology Enabled
Curriculum



Message

CHAIRPERSON



We are grateful to the great almighty as he has made us able to educate young ones. Educating someone is a privileged opportunity and we take it very passionately. We, at Oxford Global School, have firm belief in nurturing individuality with the most empathetic and effective way of encouraging a growth mindset at an early age. To ensure physical, mental, emotional, aesthetic and social development of students, we provide a friendly, hygienic and healthy environment.

Our aim is to make the school a center of excellence where we all are fully engaged educationally, emotionally and spiritually to make the students capable by developing their virtues and moral values. With the principle of continuity and consistency, our students are encouraged to build a better generation considering duty, discipline, character and fitness as the main traits.

Shagun
Chairman

Message

DIRECTOR



Every child has different needs and at Oxford Global School, Uklana Mandi, we identify the individual needs of children and provide education for them in a nurturing atmosphere. Balanced activities and experiences are planned to enable them to enjoy learning.

We create an environment where child can express and learn without fear or pressure and at the same time produce results. The individual attention and need based mentoring makes Oxford Global a different school.

Dr. Veenu Bharti
Director

Message

VICE PRINCIPAL



Today's child is tomorrow's generation and building a better generation is the prime responsibility of a school. Oxford Global School creates a platform for young ones where they get an exposure for their holistic growth. We believe in value education along with learning through fun filled activities.

Developing sound values helps strengthen a child's character. Enjoyable and smooth learning enable them to grow. We aim to ensure that our students achieve their full potential both academically and in the wide range of responsibilities outside the classroom.

Saroj Bana

Vice Principal

About Us

Oxford Global School is under the aegis of Brave Souls (P.) Ltd., Chandigarh. We cover the syllabus of NCERT and 180 years old company PEARSON a king of Publication.

The hygienic, green and modern infrastructure of school's 1 acre campus is divided aesthetically and thematically in different blocks like administration block, primary block and high school block. Fully air conditioned and spacious classrooms provide the best environment to learn.





Study @ OGS

With the aspiration of building a world-class institute, the school adopts an innovative approach, that prepares students for life.

We provide :

- A sound grounding on the fundamentals
- Learning by converting theory into practice
- Learning through art & crafts and sports



Maths Lab



The mathematics laboratory is a place where anybody can experiment and explore patterns and ideas. It is a place where one can find a collection of games, puzzles, and other teaching and learning material. The materials are meant to be used both by the students on their own and with their teacher to explore the world of mathematics, to discover, to learn and to develop an interest in mathematics. The activities create interest among students or in anybody who wants to explore, and test some of their ideas, beliefs about mathematics.



Science Lab

To ensure an ambience for innovative and creative pedagogy, the theory classes are supplemented with practical knowledge. The school possesses the most advanced Science labs equipped with necessary apparatus and infrastructure to facilitate the students to learn through experiments and activities.

Haryana's First School with Denmark's Step & Learn Lab Facility ▼



Admission Procedure

Registration & Admission

- i) Get your ward registered by depositing the registration form to be dully filled along with a non-refundable and non-transferable fee of Rs 200/- only.
- ii) After registration the Pre-primary child is to go for an interaction session and 1st to 8th child must appear for a written test.
- iii) Filling registration form or qualifying the written test does not guarantee the admission without proper documentation.
- iv) Oxford Global School reserves the right of admission based on merit and the availability of seats.

Subjects for Entrance Test

An academic test is compulsory for all the students. Classwise subjects briefing is given below :

I to IV English, Maths, Science

V to VIII English, maths, Science, Social Studies

Note : An interaction session may also be conducted to check the overall growth and development of any student.

Age Criteria

Class Nursery Child must be 3 year plus of age as on 1st April of the academic session in which the admission is sought and so on for subsequent classes.

Attendance/Absence Leave & Withdrawal

Attendance

It is mandatory for each child to have 85% of attendance from total working days of school to appear for the final exams.

Note : Serious illness or other unavoidable reasons are subject to consideration.

Absence

The repeated absence or unexplained absence without leave for more than 07 consecutive working days render the student liable to struck off the name from school.

Withdrawal

The withdrawal cannot be made during the academic session. If any need arises, withdrawal can only be in case of parents residence transfer, for that parents need to clear the dues up to current month with a notice of a week for the school leaving certificate, after all the dues have been cleared. The school leaving certificate can be downloaded from school website or a hard copy can be availed from office.

In case of re-issue of school leaving certificate Rs 200/- to be deposited with an affidavit that the child has not used school leaving certificate any where in any regard.

Compulsory withdrawals

A student can be asked to leave the school at any of the following ground.

Indiscipline

Unsatisfactory progress in work, use of unfair mean in assessment and any other cause which damage the image of institute.

Note : In case of withdrawal or asked to leave the school, no money will be refundable.

Leave

In case of serious illness of blood relative, for the marriage of blood relative.

Application for sick leave must be supported by a medical certificate from a qualified and Registered Medical Practitioner.

No parent is allowed to take the child from school during the school working hours.

If it is on medical ground only Mother / Father will be allowed to take the child. If necessary the guardian must come with authority letter and ID of parents and self Aadhar Card.

A Hand-Help from Parents

Parents are the first teacher to his / her child

1. Check the punctuality of the child.
2. The uniform or dressing is first ____ of the person, so you need to check before child starts from home.
3. Help your child prepare the bag for next day according to the timetable for the day. Help him / her not to carry extra load to school.
4. Give your child quality & quantity time and encourage him / her take interest in balance way for studies, co-curricular activities and sports for overall development.
5. You must guide your child not to carry any kind of electronic gadgets like - calculator, tab, mobile, expensive wrist watch etc. to the school in any manner.
6. Guide them not to wear any kind of jewellery to the school.
7. Encourage your child to develop a healthy behaviour towards classmates, society / community.
8. Parents are expected to co-operate the school in enforcing

regularity and discipline in children to make child best as 'laLdkjh xq.koÜkk', citizen of tomorrow.

9. The Parent-Teacher-Meeting is to make child understand that he is being looked after from both the sides. So, please make sure that every PTM is attended by either mother or father only.
10. Paying fee is the another part of discipline so, pay the fees and other dues in time to avoid embarrassment.
11. The parents, guardians or visitors are not allowed to visit the classrooms or see the children or to meet their teacher during school hours. If the parents are willing to meet the teacher they must come on PTM day or can only meet teacher on the stay back day with a prior written permission from the Principal i.e. Friday - 3 pm to 5 pm. (Depends on availability of the teacher that day.)
12. Sick / any kind of skin disease student should not be sent to the school.

Fine Policy

We at Oxford Global School, Uklana follow the fine system same as Govt. rules do.

All damages caused to the school or other child's property shall be made good and a fine of minimum Rs. 1000/- shall be paid by the parents and all kinds of cost (including labour, transport etc.) of that article damaged shall have to be deposited.

Terms and Vacations

Terms : We have two working terms in the academic year. Term - I is from April to September and Term - II is Oct to March.

Vacations : Summer Vacation

The vacations in a year i.e. summer vacation last week of May to 1st day of July.

Winter Breaks

Winter break in the days of foggy, extreme winter conditions i.e. Dec. and January are observed approximately 25 Dec to 10 Jan.

Every Second Saturday is a Holiday for the whole school - The fee office will remain open.

Note : All the holidays are notified from time to time through notice / sms.

ACADEMIC ASSESSMENT

Assessment

The students are assessed as per the remodelled assessment structure in which three paper pen / written periodic tests are there:

1. Pre Mid Term Examination (May / July / August)
2. Mid Term Examination (Second Week of September)

3. Post Mid Term Examination (Dec / Jan)

Above three examination are other than final examination. The final examination will be conducted from last week of Feb to 2nd week of March.

To have the holistic development of the student, co-curricular activities in the below written areas will be carried out in our school and the students will be graded on 3 point grading scale and guidelines given by CBSE time-to-time.

(A = Outstanding, B = Very Good, C = Fair)

3. The students are also assessed on the base of few factors i.e. discipline, attendance, sincerity behaviour towards junior & seniors, teachers, helpers, social values, tidiness, attitude towards society, nation, respect towards rules and regulation etc. Break up for 100 Marks of each subject in the final assessment:

- i) 10 Marks - Average of best two from the three periodic tests (Pre- Mid, Mid Term & Post Mid Term) will be taken for final marks submission.
- ii) 05 Marks Note book submission.
- iii) 05 Marks Subject Enrichment Activity (Project / PPT) etc.
- iv) 80 Marks Paper pen / written exam.

Fee and Payments

The Fee/ dues paying within time is a kind of discipline.

The fee for every month must be paid on or before 07th day of every month else a penalty / fine will be levied on as follow i.e. 07th to 15th ₹ 50/-, 15th to 20th = ₹ 100/-, 20th - 30th = ₹ 200/-.

At the time of admission the monthly fee along with admission fee and annual charges have to be paid.

If parents fail to pay the school dues before last day of month his /her name will be struck off the rolls and the child have to be re-admitted after seeking the approval from the Principal and after making all the dues clear.

Any fee paid once is Non-refundable or Non transferable for any reason what so ever.

Cheque, Debit Card and Credit Cards are acceptable for the submission of fee of students or the wards, fee can also be paid.

If cheque bounces, the penalty ₹ 400/- will be added to the fee.

No fee card will be issued.

Parents will be getting fee messages or reminder on registered mobile no.

Note : However the school reserves the right to make changes to the fee structure, terms & conditions and / or ancillary charges from time to time without prior intimation.







**OXFORD
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Mob. 90500-28555, 90502-60000

E-mail : globaluklana@gmail.com | Website : globalflowers.in